



**Long Branch Community Association**  
Board of Directors Meeting  
Tuesday, December 12, 2017; 7:30pm

## **MINUTES**

Directors Present, constituting a quorum were:

John Poreba, President  
Martha Bernardi, Membership  
Roger Hartman, Neighborhood Watch  
Stephanie Murphy, Treasurer/Secretary

### **1. Call to Order**

The meeting was called to order at 7:40 p.m.

### **2. Approval of Last Meeting's Minutes**

The members approved the minutes from last meeting.

### **3. Officer Reports**

- a. Financial Report –Ms. Murphy discussed the financial status. The November financial statements were sent out by email previously.
- b. Membership – The Board discussed the options for receiving electronic payments via PayPal for membership. Ms. Murphy has worked with Steve Alvo to set up a test page for the LBCA site. Ms. Bernardi will be picking up the work with Mr. Alvo. Samples from Kings Park were also reviewed for ideas for formatting, etc. As was agreed previously, this would be an additional way to pay. LBCA would continue to accept checks and cash as well.
- c. Grounds & Maintenance – Mr. Sherwood was not able to attend the meeting, but a final cut at Braddock was requested. Unfortunately, it was not done at the time requested. It was agreed not to pursue it at this time.
- d. Neighborhood Watch –Mr. Hartman reported on the neighborhood watch program. The January through June schedule has been sent out to the volunteers.

- e. Braddock Road Task Force – Mr. Poreba gave an update on the latest meeting regarding the Braddock Road project. The last meeting focused on the Braddock/Burke Lake Road intersection. The training center land on Braddock is now being developed by Erickson for a senior living property.
- f. Communications – Ms. Betts was absent, but is accepting suggestions for our next newsletter in January. A wrap up of the luminary will be included.

#### **4. Luminary**

The Board discussed the upcoming luminary including:

- Email communication reminders
- Prep party at the Poreba residence on Saturday from 2-5pm
- Map needed for bag deliveries on Saturday
- Refreshments at the event on Sunday
- Timing at dusk, with the event at the pool Sunday from 5-7pm
- Table to collect donations of treats for the Fairfax County Police
- Rain/weather date is December 30/31

#### **5. Other Topics for Discussion**

- a. Contractor Fair –Vendor types for consideration could include roofing, painting, siding/windows, paving/sealing, pest control, tree removal, home security, masonry. We are not endorsing the vendors. LBCA will rent or purchase at the dollar store table clothes for a consistent look to the set up. St. Stephens' community hall is under consideration for the location in the spring.
- b. Scholarship – The Board discussed a newsletter announcement in January. The award will be \$250. The request would require a 250 word essay from applicants. High school juniors and sophomores will be eligible.

#### **6. Upcoming Meeting**

The next meeting will be in January, date TBD.

#### **7. Adjournment**

The meeting was adjourned at 8:55 pm.

Respectfully submitted,  
Stephanie Murphy  
Secretary