



Long Branch Community Association
Board of Directors Meeting
Thursday, February 22, 2018; 7:30pm

MINUTES

Directors Present, constituting a quorum were:

John Poreba, President
Martha Bernardi, Membership
Susan Betts, Communications/Newsletters
Roger Hartman, Neighborhood Watch
Stephanie Murphy, Treasurer/Secretary
Jim Sherwood, Vice President/Grounds & Maintenance

1. Call to Order

The meeting was called to order at 7:35 p.m.

2. Approval of Last Meeting's Minutes

The members approved the minutes from last meeting.

3. Officer Reports

- a. Financial Report –Ms. Murphy discussed the financial status. The January financial statements were sent out by email previously. The largest spending item left in the fiscal year will be the curb number painting. Daniel's Mowing has agreed to continue our entry maintenance at the same price as 2016 and 2017. The members agreed that they have been satisfied with the work and we will continue the agreement for 2018.
- b. Membership – Ms Bernardi has contacted five contractors for the curb painting. Only one agreed to bid. This was Caballero Painting Contractors who did the work for LBCA in 2010. We discussed the type of paint and their process. Everyone agreed we should get a bid from them for our review. Ms. Bernardi will be picking up the work with Mr. Alvo for on-line payment pages for the fall membership drive. As was agreed previously, this would be an additional way to pay. LBCA would continue to accept checks and cash as well.

- c. Grounds & Maintenance – Mr. Sherwood reviewed the work planned for the spring, including mulch, planting annuals, checking on the azaleas and daffodils.
 - d. Neighborhood Watch –Mr. Hartman reported on the neighborhood watch program. There are currently 68 families participating. No significant activity to report.
 - e. Braddock Road Task Force – Mr. Poreba gave an update on the latest meeting regarding the Braddock Road project. The training center land on Braddock is now being developed by Erickson for a senior living property. The transportation center will not be built. Sidewalks and two pedestrian bridges will be built.
 - f. Contractor Fair – After some discussion, it was agreed that this year’s fair would be as follows:
 - i. On-line (open for 1-2 weeks)
 - ii. Focus on outside services, such as lawn service, tree work, pest control, driveway sealing and paving
 - iii. Consideration will be given to those that have bought ads in the directory and/or newsletter
 - iv. Ms. Murphy will contact Daniel’s Mowing to determine if they do residential work
 - g. Communications – The January newsletter was sent out. The next newsletter will be in May. Topics will include an update on Lake Accotink and a valley stream update. There was no response to the scholarship offered in the newsletter. The Board agreed that a single-topic email communication would be sent out as a follow up.
- 4. Other Topics for Discussion**
- a. Egg hunt – Mr. Poreba will contact Jill Sturhke to determine if she can help with the event. She or Lynn Hawkins also will have the supplies from last year’s event. It was agreed that the event would be kept simple.
 - i. Date – March 24
 - ii. Candy/toy supplies have come from Oriental Trading in the past
 - iii. The Board will split up the egg stuffing the night or two before the event
 - iv. Neighbors will be asked to bring a treat/food to share
 - v. LBCA will provide drinks and a table
 - vi. Location of the bunny suit will be determined. A volunteer to wear the suit will be needed.

- b. Calendar of Events – 2018
 - i. March 24 – Egg hunt
 - ii. April – Contractor Fair
 - iii. June – Ice Cream Social to be held at the pool
 - iv. July – Safety meeting to be held at the pool
 - v. September – Chili Cook-off – held as a “Thank You” to street rep and neighborhood watch volunteers
 - vi. Halloween Spooktacular – to stay with the Pool as its event
 - vii. Luminary – December

 - c. The Board briefly discussed the idea of hiring a freelancer to help with the membership directory for the Fall. This will be discussed further at the May meeting.
- 5. Upcoming Meeting**
The next meeting will be in May, date TBD.
- 6. Adjournment**
The meeting was adjourned at 9:18 pm.

Respectfully submitted,
Stephanie Murphy
Secretary